



Date: _____

Place: _____

To

The Director

Allenhouse Institute of Technology,

Rooma, Kanpur-208001

Sub: Regarding Shortage of attendance - Undertaking

I _____ (Student Name) B. Tech. /Diploma branch _____ semester _____ student of Allenhouse Institute of Technology. My AKTU/BTE roll/ enrolment number is _____.

I understand that maintaining an attendance percentage of 75% and above is necessary for writing the end-semester examinations and progressing to the next semester. If I fail to maintain the required attendance during academic year _____, it may lead to being struck off from the Institute rolls.

Furthermore, I will attend all my classes regularly and actively participate in all academic activities organized by the college, including midterm tests, assignments, seminars, and any other requirements essential for my educational progress.

I am fully aware of the importance of regular attendance in acquiring knowledge and maximizing the benefits of my education. Therefore, I am committed to maintaining attendance at 75% till the end semester and ensuring that it does not hinder my academic growth.

Yours faithfully,
[Name of Student]

UNDERTAKING FROM THE PARENTS

With this, I, _____ (Parent's Name), assure you that my Son/Daughter will attend all classes regularly. Suppose He/ She needs to catch up to the required attendance during the current semester of the academic year. In the case of short attendance, I acknowledge and accept the responsibility to withdraw the admission of my Son/daughter from the Institute.

Parent's Signature:

Parent's Phone Number:

Name of the Parent:

Parent's email ID: