

Date: 04.02.2019

Minutes of the meeting Grievance Redressal Committee (GRC) held on 04.02.2019 Date: 04.02.2019at 4:00PM Venue: Executive Lounge; Main Building, AIT Chairperson of the Meeting: Prof. (Dr.) G.G. Shastri (Director AIT)

Following members were present in the meeting-

- 1. Dr. Deepika Prasadi (Dean-SW)
- 2. Dr. Dev Singh (Dean Academics)
- 3. Mr. Praneet Madhav (HOD; CE)
- 4. Mr. Rajeev Sachan (HOD; EC)
- 5. Mr. Saurabh Mishra (HOD; ME)
- 6. Mr. Rajeev Jha (HOD; EN)
- 7. Mr. Rahul Singh (HOD; CS)
- 8. Dr. Atul Agnihotri (HOD; Applied Sciences)
- 9. Mr. Manoj Rawat (HOD; Diploma)

## Agenda1

The minutes of meeting held on 04<sup>th</sup> February 2019 were read and confirmed with unanimity.

## Agenda 2

The member showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal will create many confusion and complications which further increase in grievances.

## Agenda 3

A faculty complained about misbehaviour of student.

## Agenda 4

The grievance members are happy to share that the committee member called student and council him. The student given undertaking not to repeat again and also apologized.

The meeting ended with vote of thanks to the chair.

(Dr. Deepika Prasadi) Dean- SW